



DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY SUPPORT ACTIVITY AREA III
UNIT #15716
APO AP 96271-0716

REPLY TO
ATTENTION OF

EANC-HG-PW-H (210-50)

26 March 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USASA Area III Policy Memorandum #47, Family Housing Assignment Policy for Phase I

1. Reference AR 210-50 Housing Management. 26 Feb 99.
2. The purpose of this memorandum is to establish the assignment policy for family housing Phase I on Camp Humphreys. It is not applicable to assignment of the six designated family housing units. The policies described in this memorandum are effective immediately and will be in effect until Phases II and III are available for assignment.
3. All military personnel, to include joint domicile, and key and essential civilians, who hold command sponsorship numbers for Camp Humphreys/Area III regardless of branch of service, will compete equally for government owned housing in accordance with the assignment priorities established by this policy.
4. To ensure maximum utilization of the family housing assets, assignment of quarters will be based on the service member's family composition not on the service member's pay grade. Waiting lists will be established for two, three, and four bedroom housing units. The one bedroom per child concept will be used.
5. Personnel will be assigned their bedroom entitlement based upon bonafide family members. Personnel who have family members that did not accompany the member on the PCS move will not be entitled to an additional bedroom unless delayed travel has been authorized.
6. Assignment priorities are as follows:

Priority 1	Key Billet, Military	As identified on the Command Sponsorship list
	Key & Essential, Military and Civilian Personnel	
Priority 2	Field Grade Officers 05/04 CW5/CW4	
	Senior Enlisted E9 CSM/SGM	
Priority 3	Company Commanders CPT/03	Appointment orders required
	First Sergeants 1SG/E8	Appointment orders required
	Chaplains CPT/03	
	Physicians/Physician's Assistant CPT/03	

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7. The number of registered cats and dogs shall be no more than two per household (one cat and one dog, or two dogs, or two cats). No limit is placed on fish contained in authorized aquariums. The number of all other caged or aquarium animals shall be not more than four.
8. The housing units are fully furnished. The government provided furnishings will not be turned in to the housing office. Personnel who bring their own furniture will not be authorized additional storage. Service members who are eligible for assignment to Phase I family housing and are assigned to Cp Humphreys and residing off-post, will be authorized to turn-in the government provided furniture. Reporting personnel will not have this option and no exception will be authorized.
9. Requests for exceptions to the assignment portion of this policy will be in writing to the Area Commander thru the Chief, Housing Division. All requests must have supporting documentation to justify the exception. Requests for furniture turn-in or additional storage will not be reviewed.
10. POC for this action is the Chief, Housing Division at 753-7356.

Michael D. Clay
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Commanding

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